

RIGHT TO SERVICE ACT-Details of duties & responsibilities of staff

Name of the Department : Department of Commerce and Management Studies

Name of the Branch Head : Dr.B.Vijayachandran Pillai

Designation : Head of the Department

Contact Number (Office) : 0494 2400297

Sl No.	ID.No	Name	Designation	Branch/Section	Telephone Number (Office)	Duties and Responsibilities
1.	3374	Dr.B.Vijayachandran Pillai	Head of the Department	Commerce & Management Studies	04942400297	Administration of the Department and Teaching & Research
2	2464	Dr.K.P.Muraleedharan	Professor	"	"	Teaching, Research and other routine activities of the Department
3	2463	Dr.M.A.Joseph	Professor	"	"	Teaching, Research and other routine activities of the Department
4	3131	Dr.E.K.Satheesh	Professor	"	"	Teaching, Research and other routine activities of the Department
5	3373	Dr.B.Johnson	Professor	"	"	Teaching, Research and other routine activities of the Department
6	2590	K.P.Krishnaprasad	Section Officer	"	"	Supervision of Office work attend difficult papers and DDFS & Cash book, Egrantz etc.
7	3969	M.Sooriasen	Sr.Gr.Asst.I	"	"	Egrantz, Other office files through DDFS
8	3589	Abdullah Moozhikkal	Professional Assistant Grade I	"	"	Librarian in charge of the DCMS Library
9	3980	Daisy.E.D	Computer Assistant Grade II	"	"	Computer related work
10	2880	Moideen Kutty.K.V	Lib.Asst.	"	"	To assist the librarian
11	4373	Molloy Varghese	Office Attendant	"	"	Transmission of files and records and assisting all the staff



[Signature]
 Head
 Department of Commerce and
 Management Studies
 University of Calicut - 673 635