

Programme Project Report (PPR)
for Distance Learning Programme
under School of Distance Education

Bachelor of Arts in Afzal-ul-ulama
2018-19

School of Distance Education
University of Calicut
Malappuram District
Kerala 673635

UNIVERSITY OF CALICUT
School of Distance Education
Bachelor of Arts (Afzal-Ul-Ulama)
PROGRAMME PROJECT REPORT (PPR)

1 University of Calicut

The University of Calicut is the largest University in Kerala. Established in the year 1968, it is the second university to be set up in Kerala. The University aims to nurture excellence in education and research in its catchment areas of Northern Kerala, historically consigned to the periphery of Kerala's academic map. The University lays its emphasis on fostering quality human resource and promoting productive research that benefit both local communities and wider humanity.

The University was created through a Government plan bifurcating Kerala University. As per the plan, the four post-graduate departments of the University of Kerala operating in Calicut were annexed to the new University along with fifty four constituent colleges spread across seven northern districts. With 'Nirmaya Karmana Sree' as its motto, the University has been able to surmount all challenges and emerge as the largest residential cum affiliating University in Kerala. With 30 post graduate departments and 480 colleges it has become a beacon of hope and enlightenment for hundreds of thousands of young men and women in North Kerala.

The University campus, located at Tenhipalam, 24 km south of Calicut is the main hub of academic activities. Situated here besides the 28 postgraduate teaching and research departments are: the Vice-Chancellor's Office, the Administration Block, Pareeksha Bhavan, School of Distance Education, Academic Staff College, Educational and Multimedia Research Centre, Computer Centre, and the University Library. The departments on the campus include Arabic, Botany, Biotechnology, Centre for Women Studies, Chemistry, Commerce & Management Studies, Computer Science, Education, English, Hindi, History, West Asian Studies, Mass Communication & Journalism, Life Science, Library and Information Science, Life Long Learning & Extension, Malayalam and Kerala Studies, Mathematics, Nano Science & Technology, Philosophy, Physics, Physical Education, Psychology, Russian & Centre for Comparative Literature, Sanskrit, School of Folklore Studies, Statistics, and Zoology.

2 School of Distance Education

The School of Distance Education, formerly known as the 'Institute of Correspondence Courses and Continuing Education', University of Calicut, started functioning in the Academic year 1981-82. Now it is one of the major Departments of the university and has also emerged as one of the major distance education providers. SDE is making all its effort to extend its support to reach the unreach and has been keen in providing facilities in distance mode for the benefit of the deprived sections of the society. It caters to the needs of thousands of students from various parts of the country.

Vision

The School of Distance Education shall endeavor to create novel realms of education embracing creativity and innovations to enhance access to and reach of quality higher education.

Mission

To provide distance learning opportunities to the unreached and enable them to pursue quality higher education leading to competence of a high order.

3 Details of the Proposed BA Afzal-UI-Ulama Programme

(a) Programme Mission and Objectives

3.1 Mission & Objectives

BA Afzal UI Ulama Degree programme of SDE-Calicut University aims at making the students who have an extra interest in Arabic proficient in Arabic Language, Literature, translation, Islamic Studies, Communication, Applied grammar, Linguistics and related areas of education. Like any other degree programme, this programme too follows semester system. This is one of the most sought after courses by students from Calicut University territory especially Muslims who want to develop Arabic language skills. Common courses of other BA degree programmes apply to this course too. Though Arabic is one of the most spoken languages in the world, students have shown and have been showing a great interest in Arabic language courses. BA Afzal UI Ulama programme is a very good choice for such students. Because of its significance, many private institutions in Kerala offer this programme. SDE Calicut University is offering BA Afzal-UI-Ulama degree programme in order to achieve the following objectives.

- I To help the students who have an extra interest in Arabic language, literature and Islamic studies.

- II Teach Arabic language for effective communication in different fields like administration, media and business.
- III Introduce Arabic to English and vice versa translation as a linguistic, cultural, economic and professional activity.
- IV Familiarize students the practical grammar and analyze the problems and challenges of effective communication in Arabic language.
- V To enable the students to engage with conceptual issues related to Arabian culture and Islamic civilization. To help those who seek extra knowledge of Arabic language, familiarize the eminent Arabic writers, Arabic works, Arab nations, Islamic subjects, philosophy and so on.
- VI To impart skills to critically evaluate and appreciate literary works, and to extend this ability to other cultural and artistic forms.

3. Relevance of the Programme with HEI's Mission and Goals:

2

Offered in the distance mode, BA Afzal Ul Ulama will be closely aligned with the vision and mission of the University of Calicut. In vowing to ensure knowledge based, student focused, quality and cost conscious but socially responsible education.

BA Afzal Ul Ulama in distance mode will be a feeder programme for the MA Arabic programmes offered by the University, and it follows the specially designed syllabus and curriculum.

3.3 Nature of Prospective Target Group of Learners:

BA Afzal Ul Ulama programme has wide demand in the distance mode. Many private Arabic colleges in the territory of Calicut University provide this programme and so the dependence of students on Calicut University for this programme is very high. This programme attempts democratizing higher education to large segments of the population, providing an innovative system of university level education that is flexible and open in terms of methods, pace of learning, eligibility for enrollment and age of entry. Understanding the needs of the learners we have structured our learning material and induction programmes.

3.4 Appropriateness of Programme to be Conducted in Open and Distance Learning Mode to Acquire Specific Skills and Competence:

BA Afzal UI Ulama programme will see to ensure the following skills and competences in the learners.

- I To make the students human beings in the correct sense of the world.
- II To broaden the outlook of the students and instill in them a sense of confidence and responsibility.
- III To make them ready to face the present day world of ambiguities and contradictions.
- IV To make them empathetic and sympathetic towards fellow human beings.
- V To make them understand the society better and ready them to fulfill their duties and responsibilities towards the society.
- VI To train them in the field of translation so that they can use the expertise thus gained to enrich Arabic and English language through translation.
- VII To channelize their creative writing abilities towards writing in Arabic so as to enable them to contribute towards Arabic language, literature and Islamic studies.
- VIII To inspire them use their energy and creative ability for the upliftment of the poor and downtrodden among the society.
- IX To make them able to communicate in Arabic fluently so that they can communicate smoothly with Arabs while they are in gulf countries.
- X To give them training in correspondence and secretarial practice in Arabic so that they can use the knowledge whenever necessary.

3.5 Instructional Design:

BA Afzal UI Ulama programme proposed here has been approved by the statutory bodies of the University. Further, the University is revising the syllabi of this programme once in every three years to ensure that the University provides the best possible learning experiences for the students. Academic staff and experts in Arabic language and Islamic studies propose changes in the syllabi at the revision workshop held at the University. Major changes are then submitted to the Board of studies of Afzal UI Ulama of the University for final approval. As part of curriculum design, the curriculum and syllabus revision workshop considers curriculum analysis, translating the needs of the course, splitting the

objectives into specific objectives, grouping them into subjects, deriving the subjects from the classification, unitizing the subject matters within the time limit for syllabus formulation.

3.5.2 Programme Details

SEMESTER-I					
Course Code	Course Title	Credit	Maximum Marks		
			IE	EE	Total
A01	English	3	20	80	100
AFU1A02	Studies in Human Rights	3	20	80	100
AFU1A07	Communicative Skills in Arabic	4	20	80	100
AFU1B01	Studies in Grammar	5	20	80	100
AFU1C01	Thafsir Literature #	2	10	40	50
AFU1C02	Functional Arabic-I	2	10	40	50

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I&II Semester Combined Exam. (AFU1C01 Thafsir Literature & AFU2C03 Fiqh Studies).

I & II Semester Combined Exam. (AFU1C02 Functional Arabic-I & AFU2C04 Characteristics of Indian constitution and Environment Studies).

SEMESTER-II					
Course Code	Course Title	Credit	Maximum Marks		
			IE	EE	Total
A04	English	4	20	80	100
AFU2A03	History of Arabs	4	20	80	100
AFU2A08	Reading Arabic Literature I	4	20	80	100
AFU2B02	Applied Grammar and Linguistics	5	20	80	100
AFU2C03	Fiqh Studies#	2	10	40	50
AFU2C04	Characteristics of Indian Constitution and Environment Studies ##	2	10	40	50

SEMESTER-III			
Course	Course Title	Credit	Maximum Marks

Code			IE	EE	Total
A05	English	4	20	80	100
AFU3A09	Reading Arabic Literature II	4	20	80	100
AFU3B03	Elements of Arabic Language	4	20	80	100
AFU3B04	History of Classical Literature	4	20	80	100
AFU3C05	Hadith Literature #	2	10	40	50
AFU3C06	Functional Arabic II##	2	10	40	50

SEMESTER-IV

Course Code	Course Title	Credit	Maximum Marks		
			IE	EE	Total
A06	English	4	20	80	100
AFU4A10	Culture & Civilization	4	20	80	100
AFU4B05	Classical Literature Part -I	4	20	80	100
AFU4B06	History of Islamic & Umayyad Literature	4	20	80	100
AFU4C07	Science of Prophetic Tradition#	2	10	40	50
AFU4C08	Novel##	2	10	40	50

SEMESTER-V

Course Code	Course Title	Credit	Maximum Marks		
			IE	EE	Total
AFU5B07	Commercial Arabic	4	20	80	100
AFU5B08	Rhetorics and Prosody	4	20	80	100
AFU5B09	History of Medieval Literature	4	20	80	100
AFU5B10	Classical literature Part -II	4	20	80	100
AFU5D01	Information Technology & Informatics	2	10	40	50
OR					
AFU5D02	OR Glimpses of Modern Arab World				

Project To be continued in 6 th Sem

SEMESTER-VI

Course Code	Course Title	Credit	Maximum Marks		
			IE	EE	Total
AFU6B11	Modern Prose	4	20	80	100
AFU6B12	Modern Poetry	4	20	80	100
AFU6B13	History of Modern Arabic Literature	4	20	80	100
AFU6B14	Media Arabic	4	20	80	100
AFU6B15(E01)	Literary Criticism	2	10	40	50
OR	OR				
AFU6B15(E02)	Indian Writings in Arabic				
AFU6B16	Project				

3.5.3 Duration of the Programme

Six Semesters, three years.

3.5.4 Faculty and Support Staff Requirement

There are two faculty members for Arabic language in general. One of them is in charge of BA Afzal Ul Ulama programme. There is sufficient staff support from the SDE office for processing administrative work. The service of qualified resource persons and subject experts from various government and aided colleges are utilized after they are approved by the vice chancellor in the preparation of SLM, coordinating and taking contact classes and conducting internal evaluation.

3.5.5 Instructional Delivery Mechanisms

In addition to providing self learning material, students are offered 10 contact hours for each subject, conducted at SDE. Classes are taken using audio visual aids, and students are encouraged to use web resources.

3.5.6 Student Support Service System at SDE

1) Enquiry 2) Library with reference books and journals 3) Academic Counseling 4) Online chat groups 5) Intimation through news papers and Whatsapp groups 6) Snack bar and refreshment centre 7) Post office 8)

Class rooms 9) Drinking water 10) ATM 11) Rest room 12) Auditorium etc.

3.6 Procedure for Admissions, Curriculum Transaction and Evaluation:

3.6.1 The admission notifications for BA Afzal UI Ulama programme, among others are being issued in leading national and regional dailies. The detailed information regarding admission is being given on the SDE website (www.sdeuoc.ac.in) and on Calicut University website (www.univesityofcalicut.info). Students seeking admission shall download application form www.univesityofcalicut.info.

3.6.2 Minimum Eligibility for Admission

Eligibility for admission to BA Afzal UI Ulama is a pass in Higher Secondary Examination of the state or an Examination accepted by the University as equivalent thereto.

3.6.3 Fee Structure

Registration fee (Admission fee)	: Rs 1200/-
Course fee for one year (Two semesters)	: Rs 1400/-
Matriculation fee (For those who are enrolling in University of Calicut for the 1st time)	: Rs 100/-
Re-matriculation fee (For those who have migrated from the University of Calicut to other universities)	: Rs 150/-
Recognition fee (For those who have qualified from Boards/Universities of other states)	: Rs 100/-
Postage charges (For those who do not avail the facility of spot admission)	: Rs 50/-
Spot admission fee (For those who are availing the spot admission facility)	: Rs 50/-

3.6.4 Financial Assistance

Concession for tuition fee will be given to SC/ST and OEC students. The

students belonging to SC/ST and OEC category will be admitted to the programme without remitting the tuition fee. The fee for the students thus admitted will be later claimed from SC/SE department as per the rules laid down by the government of Kerala and will be remitted to University of Calicut.

3.6.5 Programme Delivery

The programme is being delivered with the help of SLM and personal contact programmes. The SLM is being dispatched to the students during each semester by hand or by post. And at the end of each semester assignments are given and the marks are included in the ESA.

3.6.6 Academic Planner for the UG Programmes Proposed for the Academic Session July 2018.

Sl No	Activity	From	To
1	Admission	1 st week of June 2018	Last week of June 2018
2	Distribution of I st Semester Study Materials	2 nd week of July 2018	2 nd week of August 2018
3	I st Semester Contact Classes	Last week of July 2018	Last week of October 2018
4	Commencement of I st Semester examination	Last week of January 2019	Last week of February 2019
5	Publication of results	Last week of June 2019	
6	Distribution of II nd Semester Study Materials	1 st week of March 2019	1 st week of April 2019
7	II nd Semester Contact Classes	Last week of March 2019	1 st week of May 2019
8	II nd Semester Examinations	1 st week of May 2019	Last week of May 2019
9	Publication of results	Last Week of September 2019	
10	Distribution of III rd Semester Study Materials	1 st week of June 2019	1 st week of July 2019
11	III rd Semester Contact Classes	Last week of June 2019	Last week of September 2019

12	III rd semester Examinations	Last week of November 2019	II nd week of December 2019
13	Publication of Results	II nd week of April 2020	
14	Distribution of IV th semester Study Materials	Last week of December 2019	Last week of January 2020
15	IV th Semester Contact Classes	I st week of January 2020	Last week of March 2020
16	IV th Semester Examinations	2 nd week of April 2020	I st week of May 2020
17	Publication of Results	Last week of August 2020	
18	Distribution of V th Semester Study materials	2 nd week of May 2020	2 nd week of June 2020
19	V th Semester Contact Classes	3 rd week of May 2020	Last week of September 2020
20	V th Semester Examinations	2 nd week of October 2020	2 nd week of November 2020
21	Publication of results	2 nd week of March 2021	
22	Distribution of VI th Semester Study Materials	3 rd week of November 2020	2 nd week of December 2020
23	VI th Semester Contact Classes	3 rd week of December 2020	Last week of February 2021
24	VI th Semester Examinations	2 nd week of March 2021	2 nd week of April 2021
25	Publication of results	I st week of July 2021	

3.7 Requirement of the Library Support and Library Resources

SDE has its own library facility with a total of about 3852 books, 1165 titles, 144 reference titles. Further, all the students of the School of Distance Education can make use of the reference service of the Calicut University Central Library (C.H. Mohammed Koya Library) in the Campus. Graduates of the Calicut University are eligible to get membership of the Central Library. They can also make use of the Library at the University Study Centre located at P.T. Usha Road, Calicut.

3.8 Cost Estimate of the Programme and the Provisions for the Academic Session July 2018.

NAME OF PROGRAMME	BA AFZAL-UL-ULAMA
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Expected Enrollment	300
Cost of SLM preparation including DTP charges	375,000
Printing & Distribution of SLM	328,650
Contact Classes	307,046
Pay & Allowances of staff at HQ	414,307
Miscellaneous Expenses	4,545
Examination & Valuation	272,727
GRAND TOTAL OF EXPENSES	1,702,277
Expense Per Student	5674

3. Quality Assurance Mechanism and Expected Programme Outcomes

9

The University Board of Studies for BA Afzal UI Ulama Programme approves and reviews the syllabus, course content, and the self learning material of BA Afzal UI Ulama offered in the distance mode also. The overall ensuring of quality will be closely monitored by the Centre for Internal Quality Assurance, School of Distance Education.

The SDE, University of Calicut has devised the following mechanisms for monitoring the effectiveness of the BA Afzal UI Ulama Programme to enhance its standards of curriculum, instructional design etc.

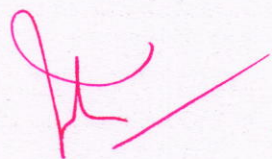
- a) Established a Centre for Internal Quality Assurance (CIQA) at the University level to develop and put in place a comprehensive and dynamic internal quality assurance system to enhance the quality of the programmes offered through distance mode as per the norms and guidelines of the University Grants Commission (Open and Distance Learning) Regulations, 2017.
- b) The CIQA is periodically conducting institutional quality audits, to promote quality assurance and enhance as well as spread best-in-class practices of quality

assurance.

- c) The SDE has an approved panel of experts for preparing SLM. The SLM prepared is being edited by the course coordinator. The CIQA also oversees the development and preparation of SLMs. Then submit the SLMs to the board of studies concerned for the approval. The SLMs are developed with the approach of self explanatory, self-contained, self directed, self-motivating and self-evaluating.
- d) The SDE of Calicut University has a faculty member exclusively for coordinating BA Afzal Ul Ulama programme. It has a panel of qualified guest teachers for counseling students and engaging in personal contact programmes in the centers of the University.

3.9.2 Towards the End of the Programme, Students will be Able to:

- Develop an ability to effectively communicate both orally and verbally in Arabic.
- Develop self confidence and skills for working independently and in a team.
- Have a foundation on literary theories, movements, History of Arabic literature and Islamic Studies etc.
- Get a thorough knowledge of Arabic grammar and methods of Arabic to English and vice versa translation
- Develop writing skills and documents drafting abilities


Vice-Chancellor


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