

# **Programme Project Report (PPR)**

**for Distance Learning Programme  
under School of Distance Education**

**Bachelor of Arts in English  
2018-19**

**School of Distance Education**

**University of Calicut  
Malappuram District  
Kerala 673635**

# **UNIVERSITY OF CALICUT**

## **School of Distance Education**

### **Bachelor of Arts (English)**

#### **PROGRAMME PROJECT REPORT (PPR)**

##### **1. University of Calicut**

The University of Calicut is the largest University in Kerala. Established in the year 1968, it is the second university to be set up in Kerala. The University aims to nurture excellence in education and research in its catchment areas of Northern Kerala, historically consigned to the periphery of Kerala's academic map. The University lays its emphasis on fostering quality human resource and promoting productive research that benefit both local communities and wider humanity.

With 'Nirmaya Karmana Sree' as its motto, the University has been able to surmount all challenges and emerge as the largest residential cum affiliating University in Kerala. With 30 post graduate departments and 480 colleges it has become a beacon of hope and enlightenment for hundreds of thousands of young men and women in North Kerala. Besides restructuring the graduate and post-graduate courses, the University has introduced integrated M.Phil/Ph.D programmes from 2004-05 academic years. Apart from the regular mode, Calicut University offers courses in distance mode.

To meet the demand for trained personnel in emerging areas, the University has launched new programmes in computer application & information technology, health sciences, fashion design, social work, printing technology, computer hardware and automobile engineering. Yet another effort in this direction is the establishment of the University Institute of Engineering Technology on the main campus. The Institute offers B.Tech courses in electronics and communication, printing technology, electrical and electronics and IT streams.

Administration through E-Governance and computerisation of University examination to become the first digital University in Kerala, establishment of smart class rooms and modernization of laboratories, frontier lectures by renowned scholars and scientists, are the other recent initiatives. University of Calicut is conferred with the distinction of A grade in the recent NAAC accreditation.

## **2. The School of Distance Education**

The School of Distance Education, formerly known as the 'Institute of Correspondence Courses and Continuing Education', University of Calicut, started functioning in the Academic year 1981-82. Now it is one of the major Departments of the university and has also emerged as one of the major distance education providers. SDE is making all its effort to extend its support to reach the unreached and has been keen in providing facilities in distance mode for the benefit of the deprived sections of the society. It caters to the needs of thousands of students from various parts of the country. The aims and objectives of the school include:

- Providing distance learning opportunities to the unreached and enable them to pursue quality higher education leading to competence of a high order.
- Providing an efficient and flexible system of education to meet the access and equality, and work towards development of a knowledge society.
- Providing quality education to the disadvantaged groups like those living in remote and rural areas, working people, and women.

SDE got the UGC recognition to offers 14 UG and 12 PG programmes from the academic year 2017-18 onwards. At present we have 20 Assistant professors on contract for running the distance education programmes.

## **3. Details of the proposed B A English Programme**

### **a) Programme's mission and objectives:**

#### **3.1 mission and Objectives**

In keeping with the overall mission of the School of Distance Education, University of Calicut, to ensure accessibility of quality higher education to all, the programme B A English Language and Literature aims at imparting knowledge in English literature, and skills in using English language in the undergraduate level.

- To introduce the students to the general characteristics of the English Literature and culture of different periods and promote in him/her an interest in and knowledge of the literary production of ages.
- To develop in students a taste for reading and understanding English literature with theoretical basis
- To impart the necessary micro and macro English language skills to enable them to express their feelings, opinions, ideas and thoughts fluently and accurately in a variety of personal and professional contexts.

### **3.2 Relevance of the programme with HEI's Mission and Goals:**

Offered in distance mode, B A English Programme will enable students, particularly those who could not join regular colleges or universities owing to social, economic and other constraints, to understand English language and Literature with the support of various learning support facilities.

BA English in the distance mode will be a feeder programme for the MA English programmes offered by the University , and it follows the same syllabus and curriculum of the programme offered in the regular mode through the affiliated colleges of the University of Calicut.

### **3.3 Nature of prospective target group of learners**

English language has been growing importance in this globalized world. B A Programme in English Language and literature has wide demand and only a small percentage of the students are being accommodated in the regular mode through colleges. Moreover, as an attempt to democratize the higher education to a large segment of population, Calicut University offers this programme in distance mode.

For this purpose, we have structured our learning material and induction programmes to lead the fresh learners through the threshold of higher education, and lead them through the course of the programme and the final evaluation.

### **3.4 Appropriateness of programme to be conducted in open and Distance Learning mode to acquire specific skills and competence**

The B A English programme offered in distance mode enables pupils who are unable to pursue university education as full time candidate for various reasons, since the course design, study materials, duration of the Programme and contact classes have been arranged to suit their convenience. A solid foundation in English language and literature helps the candidates progress in their respective careers. Moreover, the syllabus of the Programme covers the whole gamut of concerns in the literary studies. The student undergoing this course is sure to acquire a comprehensive understanding of literary theory, criticism, translation, world literatures and issues of social concern like the environment. In that respect it also enables one to become a diligent citizen endowed with a sensibility attuned to the concerns of the world.

### **3.5 Instructional Design**

The B A English programme proposed here is also offered by the university through regular mode. Also the programme has been approved by the board of studies of Calicut University. We have created a panel of experts to prepare study materials and question papers. The candidates will be supplied with study materials from time to time and will be required to attend the contact classes regularly. More over we have uploaded all the study materials, question banks and other learning aids in the website of Calicut University.

#### **3.5.2 Programme Details**

<b>Semester</b>	<b>Course code</b>	<b>Course Title</b>	<b>No. of credits</b>	<b>Marks Internal</b>	<b>Marks External</b>	<b>Total</b>
1	ENGL A01	Transactions: Essential English Language Skills(Common Course)	3	20	80	100
1	ENGL A02	Ways With Words:	4	20	80	100



		Literatures in English(Common Course)				
1	ENG1 B01	Reading Poetry (main)	4	20	80	100
2	ENG2 AO3	Writing for Academic & Professional Success(Common Course)	3	20	80	100
2	ENG2AO4	Zeitgeist: Reading on Contempory Culture(Common Course)	4	20	80	100
2	ENG2BO1	Reading Prose	4	20	80	100
3	ENG3AO5	Signatures: Expressing the Self	4	20	80	100
3	ENG3BO1	Reading Drama	4	20	80	100
3	ENG3BO2	Reading Fiction	4	20	80	100
4	ENG4AO6	Spectrum: Literature and Contemporary Issues	4	20	80	100
4	ENG4BO1	Modern English Literature	4	20	80	100
4	ENG4BO2	Methodology of Humanities	4	20	80	100
5	ENG5BO1	Indian Writing in English	5	20	80	100
5	ENG5BO2	Language and Linguistics	5	20	80	100
5	ENG5BO3	Methodology of Literature	4	20	80	100
5	ENG5BO4	Informatics	4	20	80	100
5	ENG5BO5	Project	0			
6	ENG6BO1	Literary Theory and Criticism	5	20	80	100
6	ENG6BO2	Literature in English, American and Postcolonial	4	20	80	100
6	ENG6BO3	Women's Writing	4	20	80	100
6	ENG6BO4	Writing For Media	4	20	80	100
6	ENG6BO5	Project	2	20	80	100
<b>Total</b>			<b>83</b>	<b>420</b>	<b>1680</b>	<b>2100</b>

### Electives

Course code	Course Title	No. of credits	Marks Internal	Marks External	Total
ENG6BO5EO 1	World Classics in Translation	3	20	80	100
ENG6BO5EO	Regional Literatures in Translation	3	20	80	100

2					
ENG6BO5EO	Dalit Literature	3	20	80	100
3		9	60	240	300
<b>Total</b>					

### Open Courses

Course code	Course Title	No. of credits	Marks Internal	Marks External	Total
ENG5DO1	Film Studies	2	20	80	100
ENG5DO2	Creative Writing in English	2	20	80	100
ENG5DO3	Applied Language Skills	2	20	80	100
<b>Total</b>		<b>6</b>	<b>60</b>	<b>240</b>	<b>300</b>

### Complimentary Courses

1. Social and Cultural History of Britain
2. Journalism

### 3.5.3 Duration of the Programme

Six Semesters, three Years.

### 3.5.4 Faculty and support staff requirement

There is only one full time faculty member available and we have appointed a programme coordinator in each study centres of SDE.the service of qualified guest teachers and expert panels approved by the university are used in the preparation of SLM for taking contact classes and conducting evaluation.

### 3.5.5 Instructional delivery mechanisms

In addition to providing SLMs prepared in line with the UGC guidelines on preparation of SLMs, students are being offered 55 to 70 contact hours for each semester. The personal contact Programmes are being taken using audio visual aids, and students are encouraged to use web resources to prepare personal notes, videos etc.

### **3.5.6 Student Support Service Systems at SDE**

The SDE establishes Learner Support Centres for the students at different locations within the jurisdiction of the University to facilitate contact classes and practical sessions.

WE have set up a library with 4024 books and journals at the head quarter of SDE for references. . Reference service of the Calicut University Central Library (C.H. Mohammed Koya Library) in the Campus and Service of Library at the University Study Centers are also offered.

**Hand Book** - provides General information about the institution, Courses and facilities offered, Overview of the various UG, PG, Professional/job-oriented and Certificate courses, Admission procedures & Re- admission, Academic Instructions, Rules and regulations and details of University Examinations & Fee structure.

**Academic Calendar** - SDE introduced a permanent academic calendar for its courses which ensures systematic performance and time bound completion of courses.

**Website** – The main form of information Dissemination which include Notifications & Information, Online Registration & ID Card, Contact Class schedule, Syllabus, Study Materials and Question Bank.

### **3.6 Procedure for admissions, curriculum transaction and evaluation:**

#### **3.6.1 Admission**

The admission notifications for B.A English Programme, among others are being issued in leading national and regional dailies during June-July. The detailed information regarding admission is being given on the SDE website and on the admission website. Students seeking admission shall apply online.

#### **3.6.2 Minimum Eligibility for Admission**



Students who have successfully completed their higher secondary education in any stream are eligible to apply for this, provided:

( a) they have studied a minimum of three papers in English ( b) they have scored a minimum of 45% marks in the subject. Eligible concessions in marks will be given to those who submit relevant documents

### 3.6.3 Fee Structure

Registration fee - 1200 INR

B A English Course Fee - for one year (2semester) – 1400 INR

Matriculation Fee – 100 INR

Re matriculation Fee – 150 INR

Recognition Fee - 100 INR

Postage Charges - 50INR

Spot Admission Fee – 50 INR

### 3.6.4 Financial Assistance

Concession for tuition fee will be given to SC/ST and OEC students. The students belonging to SC/ST and OEC category will be admitted to the programme without remitting the tuition fee.

### 3.6.4 Academic Calendar

Sl No	Activity	From	To
1	Admission	1 <sup>st</sup> week of June 2018	Last week of June 2018

2	Distribution of I <sup>st</sup> Semester Study Materials	2 <sup>nd</sup> week of July 2018	2 <sup>nd</sup> week of August 2018
3	I <sup>st</sup> Semester Contact Classes	Last week of July 2018	Last week of October 2018
4	Commencement of I <sup>st</sup> Semester examination	Last week of January 2019	Last week of February 2019
5	Publication of results	Last week of June 2019	
6	Distribution of II <sup>nd</sup> Semester Study Materials	1 <sup>st</sup> week of March 2019	1 <sup>st</sup> week of April 2019
7	II <sup>nd</sup> Semester Contact Classes	Last week of March 2019	1 <sup>st</sup> week of May 2019
8	II <sup>nd</sup> Semester Examinations	1 <sup>st</sup> week of May 2019	Last week of May 2019
9	Publication of results	Last Week of September 2019	
10	Distribution of III <sup>rd</sup> Semester Study Materials	1 <sup>st</sup> week of June 2019	1 <sup>st</sup> week of July 2019
11	III <sup>rd</sup> Semester Contact Classes	Last week of June 2019	Last week of September 2019
12	III <sup>rd</sup> semester Examinations	Last week of November 2019	II <sup>nd</sup> week of December 2019
13	Publication of Results	II <sup>nd</sup> week of April 2020	
14	Distribution of IV <sup>th</sup> semester Study Materials	Last week of December 2019	Last week of January 2020
15	IV <sup>th</sup> Semester Contact Classes	I <sup>st</sup> week of January 2020	Last week of March 2020
16	IV <sup>th</sup> Semester Examinations	2 <sup>nd</sup> week of April 2020	I <sup>st</sup> week of May 2020
17	Publication of Results	Last week of August 2020	

18	Distribution of V <sup>th</sup> Semester Study materials	2 <sup>nd</sup> week of May 2020	2 <sup>nd</sup> week of June 2020
19	V <sup>th</sup> Semester Contact Classes	3 <sup>rd</sup> week of May 2020	Last week of September 2020
20	V <sup>th</sup> Semester Examinations	2 <sup>nd</sup> week of October 2020	2 <sup>nd</sup> week of November 2020
21	Publication of results	2 <sup>nd</sup> week of March 2021	
22	Distribution of VI <sup>th</sup> Semester Study Materials	3 <sup>rd</sup> week of November 2020	2 <sup>nd</sup> week of December 2020
23	VI <sup>th</sup> Semester Contact Classes	3 <sup>rd</sup> week of December 2020	Last week of February 2021
24	VI <sup>th</sup> Semester Examinations	2 <sup>nd</sup> week of March 2021	2 <sup>nd</sup> week of April 2021
25	Publication of results	1 <sup>st</sup> week of July 2021	

### 3.6.5 Evaluation

Evaluation of the students' performance will be made using the following methods

- a) Continuous assessment using interactive method
- b) End semester examination

the minimum pass requirement of a course will be 40%. Minimum marks required for passing a programme will also be 40%

The classification of the results of the programme shall be done at the end of the 6th semester based on the total marks secured for all semesters and shall be as follows.

Candidates securing not less than 40% but below 50% - Third Class

Candidates securing not less than 50% but below 60% - Second Class

Candidates securing 60% and above – First Class

### **3.7 Requirement of Laboratory Support And Library Resources:**

Computer Lab is not mandatory for BA Programme. SDE has its own library facility with a total of about 4024 books, 1165 titles, 144 reference titles. Further, all the students of the School of Distance Education can make use of the reference service of the Calicut University Central Library (C.H. Mohammed Koya Library) in the Campus. Graduates of the Calicut University are eligible to get membership of the Central Library. They can also make use of the Library at the University Study Centre located at P.T. Usha Road, Calicut.

The Calicut University Library, established in 1971 and later renamed after C.H.Mohammed Koya, (the former Minister for Education, Government of Kerala), is primarily concerned with the conservation and dissemination of knowledge to its users. It plays an important role in the provision of information to the academic community in the Malabar region. The library has a rich collection of Books, Journals, Maps, CDs, Theses, Dissertations etc. The collection includes 107948 books and about 2500 back volumes of journals. Library follows the Anglo American cataloguing Rules II (with slight modifications) for Cataloguing and Dewey Decimal Scheme of Classification for the classification of books. It has the distinction of being the first fully automated University Library in the state of Kerala.

The activities of the Library are comprehensively automated using open source library management software KOHA. OPAC, Journal Article Index, Bi-monthly Bibliography compilation and Literature Search Service are also available. The library is a member of the INFLIBNET Centre, Ahmedabad as well as & DELNET (Developing Library Network). As a member of these networks, the library provides access to the resources of other major libraries in the country. In addition to the access to UGC INFONET consortium, it has access to major online databases, such as EBSCO, ProQuest dissertations and theses, Oxford Scholarship Online, IEEE All Society Periodicals Package etc.

### 3.8 Cost Estimate of the programme and the Provisions

Name of Programme	BBA
Expected Enrolment	2500
Cost of SLM preparation including DTP Charges	375000
Printing & Distribution of SLM	2738750
Contact Classes	2558720.45
Pay & Allowances Of staff At HQ	3452561.82
Miscellaneous Expenses	37878.79
Examination & Valuation	2272727.27
<i>GRAND TOTAL OF EXPENSES</i>	<i>11435638.33</i>
<b>Expense Per Student</b>	<b>4574.26</b>

### 3.9 Quality Assurance Mechanism and Expected Programme Outcomes

#### 3.9.1 Quality Assurance Mechanisms

The University Board of Studies approves and reviews the syllabus, course content, and the Self Learning Material of B A English offered in the distance mode. The overall ensuring of quality will be closely monitored by the centre for Internal Quality assurance, School of Distance Education. It tries to ensure quality service to the learners of the subject through development of good and appropriate standard Study Learning Material or SLM, integration of modern methods of teaching learning including usage of ICT and credibility of evaluation procedures. It also tries to identify the key areas in which the concerned School of the University should maintain quality.

#### 3.9.2 Expected Programme Outcomes



Towards the end of the programme , students will be able to:

- Develop the ability to critically look at concepts, beliefs and ideas in society, while also learning to critically analyse texts and cultural artefacts
- Have a thorough understanding about English language and Literature and have a foundation on literary theories , movements and history of English Literature.
- Develop an ability to effectively communicate both orally and verbally in English.
- Develop a general awareness of the social issues existing in the contemporary society.



Vice-Chancellor



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