

Application for Transfer of Student with T.C from one college to another
during the course

INSTRUCTIONS

1. This application form fully filled in by the Principals (part A &B) and the student (Part C), is to be submitted to the University.
2. Applications for transfer from one college to another with change of common course will not be considered.
3. Change of Complimentary course is permitted in the 3rd semester during the time of College transfer.
4. Fee for college transfer - UG course – Rs.300/-, PG course Rs.300/-, Interuniversity – Rs.400/-
5. Students applying for inter-University transfer should enclose attested copy of certificate of their qualifying examination along with the application.

A. To be filled in by the College in which the Student is now Studying

1.	Name of the Student (in Block letters)	
2.	Name of College	
3.	Class in which studying/studied with group and academic year	
4.	<p>I. In the case of B.Tech Students Date of Commencement of IIIrd semester</p> <p>II. In the case of B.A/B.Sc Students</p> <p>a) Core course</p> <p>b) Complementary courses</p> <p style="padding-left: 20px;">i)</p> <p style="padding-left: 20px;">ii)</p> <p>c) Common course</p> <p>III. In the case of B.Com.Students</p> <p>a) Common course</p> <p>b) Elective course</p>	
5.	Whether promoted to next class or not (only if applied at the beginning an academic year)	
6.	<p>a) Valid reasons for the transfer</p> <p>b) Whether the Principal of the college agrees to issue T.C</p> <p>c) Certificate of (i) satisfactory, progress and (ii) good conduct, from the Principal of the college in which the student is studying.</p> <p>d) Specify whether the candidate was admitted under merit quota or management quota</p>	
	(College seal to be affixed here)	Signature of the Principal with date

B. To be filled in by the college in which the student proposes to join		
7.	Name of the College where the student proposes to join	
8.	Class in which the student is to be admitted with group and academic year	
9.	I. In the case of B.Tech Students Date of Commencement of III rd semester II. In the case of B.A/B.Sc Students a) Core course b) Complementary courses i) ii) c) Common course III. In the case of B.Com.Students a) Common course b) Elective course	
10.	Whether the Principal of the College/Head of Dept. has any objection to admit him/her	
11.	If the transfer is sanctioned whether it will be within the sanctioned strength for the class/group/subject	
12.	Specify whether the candidate to be admitted under merit quota	
13.	If the transfer is permitted, will the student be able to continue the course of study already commenced under each part of the course	
<p>(College seal to be affixed here) Signature of the Principal with date</p> <p>C. To be filled by the Student</p>		
14.	Name and address of the applicant to which communications may be sent (in Block letters)	
15.	Details of chalan remitted in the name of the student Name of Treasury : Chalan No: Date:	
16.	Signature of the student	
17.	Date of Application	