



## UNIVERSITY OF CALICUT

**Abstract**

Establishment - RTI Act, 2005 - Posting of Public Information Officers, Assistant Public Information Officers and Appellate Authorities - Sanctioned - Revised Orders issued.

**Ad-K**

U.O.No. 853/2020/Admn

Dated, Calicut University.P.O, 22.01.2020

*Read:-*1.Section 5 (1&2) of the Right to Information Act, 2005.  
 2.UO No.13761/2017/Admn dated 28/10/2017  
 3.UO No.4976/2018/Admn dated 21/04/2018  
 4.Note on the file No.75434/AD-K-ASST-4/2014/Admn dated 14/01/2020

**ORDER**

As per Section 5 of the Right to Information Act 2005 read as reference first above, every public authority should designate as many officers in all administrative units under its control to provide information to the persons seeking information under RTI Act 2005.

Vide the paper read 2nd above, Public Information Officers, Assistant Public Information Officers and Appellate Authority have been designated by the University as per Section 5 of the Right to Information Act 2005.

Vide the paper read as 3rd above, have been revised the existing Order with necessary modifications and issued a fresh Order designating Public Information Officers, Assistant Public Information Officers and Appellate Authority.

Vide the paper read as 4th above, the Vice Chancellor has accorded sanction to revise the existing Order by including the President, Departmental Students Union as Public Information Officer. Accordingly, the following officers are designated as Public Information Officers, Assistant Public Information Officers and Appellate Authority of the University.

Sl. No.	Office	Public Information Officer	Assistant Public Information Officer/ Officers	Phone No./Intercom	Appellate Authority
1	Administration Branch	Joint Registrar	1. Asst. Registrar I 2. Asst. Registrar II 3. Asst. Registrar-Legal	0494-2407108 7145 7105	Registrar 0494-2407104
2	Planning & Development Branch	Joint Registrar	1. Asst. Registrar I 2. Asst. Registrar II	7109	Registrar
3	Directorate of Research	Director	Deputy Registrar	7497 7495	Registrar
4	Directorate of Admissions	Director	Deputy Registrar	7845	Registrar
5	College Development Council / UGC Special Cell	Deputy Registrar	Asst. Registrar	7138	Registrar
6	General & Academic Branch-II	Deputy Registrar	1. Asst. Registrar I 2. Asst. Registrar II	7122	Registrar

7	General & Academic Branch-I	Joint Registrar	Asst. Registrar	7169	Registrar
8	Directorate of Self Financing Courses	Director	Deputy Registrar	7363	Registrar
9	Finance I	Deputy Registrar I (Finance)	1. Asst.Registrar-III (Fin) 2. Asst. Registrar I (Fin) 3. Assistant Registrar IV, (Fin. Computer Cell)	7134 7135 7127	Finance Officer
10	Finance II and Examination Accounts	Deputy Registrar II (Finance)	1. Asst. Registrar II-Fin 2. Assistant Registrar VI, (Exam Accounts) 3. Asst. Registrar V, (Exam Accounts)	7115 7209 7209	Finance Officer
11	Internal Audit Wing	Assistant Registrar (IAW)	Section Officer, IAW	7178	Finance Officer
12	Purchase Division	Deputy Registrar		7130	Registrar
13	Pareeksha Bhavan - B.A Branch	JCE II	Asst. Registrars	7223 7225	Controller of Examinations
14	Pareeksha Bhavan - B. Com Branch	Deputy Registrar	1.Assistant Registrar XII 2.Assistant Registrar XIII 3.Assistant Registrar XIV	7210 7213 7283 7282	Controller of Examinations
15	Pareeksha Bhavan - B. Sc. Branch	JCE IV	Assistant Registrars	7214	Controller of Examinations
16	Confidential Branch - Pareeksha Bhavan	JCE I		7207	Controller of Examinations
17	Pareeksha Bhavan – PG Branch	JCE V	Assistant Registrars	7206 7492 7493	Controller of Examinations
18	Digital wing/ Hologram, Online Verification, Digitization of TR's	Deputy Registrar		7315	Controller of Examinations
19	EPR - Pareeksha Bhavan / Professional Courses	Joint Registrar	Asst. Registrar XVII	7488	Controller of Examinations
20	Pareeksha Bhavan - B.Tech Branch	JCE VI	Asst. Registrars	7234 7215	Controller of Examinations
21	ENGINEERING DIVISION	(University Engineer)	1) Executive Engineer (Civil) 2) Executive Engineer (Electrical)	7300 7302 7306	Registrar

22	University Science & Instrumentation Centre	Instrumentation Engineer		7400	Registrar
23	CHMK Libray	University Librarian i/c	Assistant Librarian	7290	Registrar
24	Exam Distance Education Wing	JCE VIII	Asst. Registrar	7448 7198	Controller of Examinations
25	Department of Students Welfare	Dean of Students' Welfare	Assistant Registrar	7334	Registrar
26	Dept.of Physical Education	Director	Asst. Director	7551	Registrar
27	Dept. of Botany	Head of the Dept.		7407	Registrar
28	Department of Chemistry	Head of the Dept.		7414	Registrar
29	Dept. of History	Head of the Dept.	Section Officer	7376	Registrar
30	Department of Malayalam	Head of the Dept.		7255	Registrar
31	Department of Russian & Comparative Literature	Head of the Dept.		7390	Registrar
32	Dept.of Physics	Head of the Dept.		7416	Registrar
33	Department of Mathematics	Head of the Dept.		7418	Registrar
34	Departmentof Psychology	Head of the Dept.		7358 7518	Registrar
35	Department of Political Science	Head of the Dept.		7387	Registrar
36	Department of Education	Head of the Dept.		7510	Registrar
37	Department of Women Studies	Head of the Dept.		7366	Registrar
38	Department of Commerce and Management Studies	Head of the Dept.		0494-2400297	Registrar
39	Department of Life Sciences	Head of the Dept.		7409	Registrar
40	Department of Journalism and Mass Communication	Head of the Dept.	Section Officer	7385 7361	Registrar
41	Department of Computer Science	Head of the Dept.		7325	Registrar
42	Dept. of Sanskrit	Head of the Dept.		7398	Registrar
43	Department of Statistics	Head of the Dept		7341	Registrar
44	Dept.of Library and Information Science	Head of the Dept		7286	Registrar

45	Department of Economics	Head of the Dept		0487-2384656	Registrar
46	School of Folklore Studies	Head of the Dept		7257	Registrar
47	Dept.of Arabic	Head of the Dept		7254	Registrar
48	Department of Philosophy	Head of the Dept		7599	Registrar
49	Department of Lifelong Learning & Extension	Head of the Dept		7335	Registrar
50	Dept. of English	Head of the Dept		7259	Registrar
51	Department of Hindi	Head of the Dept		7252	Registrar
52	Department of Zoology	Head of the Dept		7419	Registrar
53	Centre for Health Sciences	Director		7346	Registrar
54	School of Health Sciences	Director		7345	Registrar
55	School of Drama & Fine Arts	Head of the Dept		0487-2385352	Registrar
56	Public Relations Wing	Public Relation Officer	Office Superintendent	7230	Registrar
57	Central Sophisticated Instrumentation Facility (CSIF)	Director		7606	Registrar
58	Centre for Physical Education	Coordinator	Section Officer / Assistant	7547	Registrar
59	Dept. of Nano Science & Technology	Head of the Dept	Section Officer / Assistant	7374	Registrar
60	Dept. of Bio Technology	Head of the Dept	Section Officer / Assistant	7404	Registrar
61	Men's Hostel	Hon. Warden	Assistant / Computer Assistant	7348	Registrar
62	Women's Hostel	Hon. Warden	Section Officer / Assistant	7546	Registrar
63	UGC – Human Resource Development Centre	Director		7350	Registrar
64	Equivalency & Migration	DR, DSFC i/c of EQ & M		7330	Registrar
65	National Service Scheme	NSS Programme Co-ordinator		73 75	Registrar
66	Institute of Engineering & Technology	Principal	Assistant Registrar	7370	Registrar
67	School of Distance Education	Director	Assistant Registrars	2407357	Registrar

68	CU Press	Press Superintendent	Section Officer	7318 7575	Registrar
69	Publication Division	Publication Officer		7129	Registrar
70	Lakshadweep Cell, CU	Dean	Coordinator	7113 7180	Registrar
71	LD Centres – UTL	Principals / Principals i/c	Senior Most Assistants		Registrar
72	Art & Photography Unit	Head of the Unit		7411	Registrar
73	CCSIT	Chief Co-ordinator		7422	Registrar
74	Calicut University Computer Centre	Director	Assistant	7527	Registrar
75	EMMRC	Director	Section Officer	7338	Registrar
76	Office of the Vice Chancellor	PS to Vice-Chancellor		7150	Registrar
77	Office of the Pro Vice Chancellor	PA to PVC	Section Officer	7101	Registrar
78	Office of the Registrar	PA to Registrar		7502 0252 7104	Registrar
79	Office of the Finance Officer	PA to Finance Officer		7123	Finance Officer
80	Office of the Controller of Examinations	PA to CE		7202	Controller of Examinations
81	Departmental Student's Union	President of DSU		7252	Registrar

The Authority concerned shall intimate the Officers about their designation as Public Information officers and Assistant Public Information Officers at the time of their assuming charge from time to time.

Orders are therefore, issued accordingly.

Vijayan C.K

Assistant Registrar

To

All Branch Officers / HoDs / University Centres / PS to VC / PA to PVC / PA to Registrar, F.O., C.E.

Forwarded / By Order

Section Officer