

Dated: 04.05.2018

CIRCULAR

Sub:- Inter Collegiate transfer of UG/PG students-Revised norms-Reg

Ref :- 1.UO.No.11019/2017/Admn dated. 31.08.2017.

2.Orders of the Vice-Chancellor in even no. file on 12.04.2018.

The Principals of all Arts & Science College are hereby informed that, the Syndicate at its meeting held on 19.08.2017 resolved to approve the revised norms of inter collegiate UG/PG transfer as recommended by the Syndicate Committee. (UO.No.11019/2017/Admn dated 31.08.2017).The revised norms of college transfer given below is applicable to 2018-19 academic year onwards. Hence all Arts & Science Colleges are requested to comply with the norms w.e.f. 2018-19 academic year onwards.

1. College transfer to students of UG/PG Programmes are allowed in 3rd and 5th semesters (For PG 3rd semester only).
2. For UG Programmes college transfer is permitted in third semester with Complementary Change.
3. The procedure for college transfer to be completed within 15 days from the date of commencement of each semester.
4. The colleges concerned are authorised to notify the vacancy position of each Semester Programme on the 11th working day of each Semester and applications are received by the College within 3 days and prepare a rank list of the candidates applied on the basis of the marks/reservation of qualifying exam and admit eligible candidates from the applicants purely on the basis of merit/reservation. However the seats are not filled from the reservation category it should be considered as per admission rules.
5. College transfer can be permitted to candidates irrespective of merit/management according to the vacancy position of the college concerned.
6. The Principals after admitting the candidates provisionally in the college, applications for college transfer with the required fee with proper recommendations of the Principal with details of the students admitted (Rank No., Merit/Management,etc) has to be forwarded to the University for regularising the college transfer within 15 days from the date of admission of the student.
7. Students who are availed re-admission/repeat semester are not to be considered for college transfer.
8. The total strength of the class to which the student on transfer will not be exceeded the statutory maximum of the programme.
9. Students who are admitted under college transfer should have examination registration in the previous semester. Discontinued/Year out students are not permitted for college transfer.
10. College transfer is permitted only once during a programme of study(UG/PG).
11. College transfer is permitted from Autonomous college to Non- Autonomous college, Autonomous college to Autonomous College,Non-Autonomous College to Autonomous College and Non-Autonomous College to Non-Autonomus College.

Ajitha P.P
Joint Registrar

To

The Principals of all affiliated colleges.