

**UNIVERSITY OF CALICUT
(ELECTION SECTION)**

Calicut University.P.O, 673 635

Dated :

Election to the Senate from the Constituency of *Teachers of the Government College/ Teachers of Private College/ Non-teaching staff of affiliated colleges from among themselves as per Item Nos. (5)/(6)/(10) respectively under 'Elected Members' of Section 17 of the Calicut University Act 5 of 1975.

LETTER OF INTIMATION

Sir/Madam

1. The persons whose names are printed in the ballot paper have been nominated as candidates for election to the Senate by the
 - i) Teachers of the Government College
 - ii) Teachers of Private College
 - iii) Non-teaching staff of affiliated colleges from among themselves
2. The number of seats to be filled by election is
 - i) Teachers of the Government College – 5 (Five) members
 - ii) Teachers of Private College – 16 (Sixteen) members
 - iii) Non-teaching staff of affiliated colleges - 3 (Three) members of whom one shall be a member of Non-teaching staff of Government College.
3. The date and hour fixed for the poll is on, 9.00 a.m to 2.00 p.m
4. Should you desire to vote at this election, I have to request that you will:-
 - a. Sign against your name in the copy of the Electoral Roll kept by the Presiding Officer before the ballot paper and ballot paper cover issued to you.
 - b. Exercise your franchise by secret ballot. No vote shall be given by proxy
 - c. Each voter has to produce a duly signed identity form attested by Principal/the Head of Dept.
Ballot papers shall not be issued to those who failed to produce the Identity form.
 - d. After obtaining ballot paper and ballot paper cover, proceed to the polling booth to record your vote.
 - e. Mark your vote in the column provided for the purpose in the ballot paper as given below:-

Vote by placing the figure **1** in the space opposite the name of the candidate who is your first choice. You may also place the figure **2 & 3** in the space opposite the name of the candidate who is your second & third choice respectively and so on. You have as many preferences as there are candidates. **Crosses or other marks must not be used that will invalidate the vote.**
 - f. After recording the vote, fold the ballot so as to conceal his marking and then enclose the ballot paper in the cover marked 'Ballot Paper', stick it and deposit the envelope in the ballot box provided for the purpose.

* The constituency concerned are tick marked (✓)

- g. The Ballot paper must be deposited in the box even if the voter does not desire to record his vote for any candidate. o

h. No Ballot paper or Ballot paper cover shall be taken away from the Polling booth.

- i. If a voter is incapacitated by physical infirmity it shall be competent for him to record his vote by the hand of the Presiding Officer or his deputy.

6. A ballot paper shall be rejected:-

- a. If the ballot paper cover contains any matter other than the ballot paper; or
- b. If it does not bear the Returning Officer's initials; or
- c. If the Voter signs his name or writes any word or makes any mark by which the identity of the voter becomes recognizable; or
- d. If the figure **1** is not marked; or
- g. If the figure **1** is set opposite the name of more than one candidate or is so marked as to render it doubtful to which candidate it is intended to apply; or
- h. If the figure **1** and some other figures are set opposite the name of the same candidate; or
- i. If it is void for uncertainty; or
- j. If it violates any other Law

7. The Scrutiny and Counting of Votes will be as per the notification issued in this regard.

8. No person shall be present at the scrutiny and counting of votes except the Vice-Chancellor, the Returning Officer and such persons as the Vice-Chancellor may appoint to assist the Returning Officer, the candidates or not more than one representative of each candidate, appointed by him in writing, and approved by the Returning Officer.

Yours faithfully,

REGISTRAR & RETURNING OFFICER