

GUIDELINES TO THE EVALUATORS OF CV CAMPS -BCOM/BBA/BTHM/BHA

- Answer script bundles are packed as a set of 200 scripts in each bundle. (except otherwise mentioned) Any discrepancy should be reported immediately. Also ensure whether the bundles received are in order in every aspect.
- Stationery Materials such as Mark sheets, Question papers, Answer keys, Remuneration Bills,TA/DA Bills etc are provided separately.
- Please ensure the bundles are addressed to the CV camp concerned.
- ANY answer script **without** False Number, **Counter part NOT** detached, scripts belongs to **SDE candidate**, Duplication in false No. etc.also to be informed immediately.
- Evaluators are permitted to enter the marks scored by the candidate ONLY in the space provided on the facing sheet of the answer script and NOT any where in the margin of the answer sheet OR on the answers written by the candidate.
- Details of attendance of Evaluators/Examiners should be forwarded to Pareeksha Bhavan on the same day of CV camp to the address jce3@universityofcalicut.info .
- On completion of valuation, Mark Sheets be handed over to Pareeksha Bhavan within 3 days and be arranged in the ordinal order of False Numbers.
- All the mark sheets should be attested by addl.examiners/Chief Examiners /Chairperson. The name should be shown legibly along with the signature in each mark sheet.
- Thanking you for the co-operation.

The Deputy Registrar

B.Com Branch, Pareeksha Bhavan

0494 2407210. 2407284