



UNIVERSITY OF CALICUT

**Abstract**

Report of the Syndicate Committee to prepare detailed rules and regulations for the Chairs instituted in the University and also to consider the matter of starting Certificate Course in Gandhian Studies under the Chair for Gandhian Studies & Research - Resolution of the Syndicate- Approved-implemented- Orders issued

U.O.No. 12760/2017/Admn

**G & A - IV - B**

Dated, Calicut University.P.O, 07.10.2017

- Read:-*1. Minutes of the meeting of the Syndicate held on 06.05.2017 vide item no.2017.494\*  
2. Minutes of the meeting of the Syndicate held on 19.08.2017 Vide item no.2017.948\*  
3. Minutes of the meeting of the Syndicate held on 20/9/2017 Vide item no. 2017. 1153\*  
4. Orders of the Vice Chancellor in the file of even no. dated 04.10.2017

ORDER

Vide paper read first above, the meeting of the Syndicate held on 06.05.2017 vide item no.2017.494\* resolved to constitute a Sub Committee consisting of Dr.K.M.Naseer (Convenor), Dr. C.Abdul Majeed, Dr. P.Sivadasan, Sri. O.Abdul Ali, & Prof (Dr). Fathimath Zuhra to prepare detailed rules and regulations for the Chairs in the University and the Committee shall submit the report within one month.

Vide paper read second above, the meeting of the Syndicate held on 19.08.2017 Vide item no.2017.948\*, referred the matter of starting Certificate Course in Gandhian Studies under the Chair for Gandhian Studies & Research to the Sub Committee constituted to formulate the guidelines for Academic Chairs.

Dr.K.M.Naseer, Convenor of the Sub Committee of the Syndicate, submitted the report regarding the detailed rules and regulations for the Chairs instituted in the University and also approved the matter of starting Certificate Course in Gandhian Studies under the Chair for Gandhian Studies & Research, for placing before the Syndicate for consideration.

Vide paper read third above, the meeting of the Syndicate held on 20/9/2017 Vide item no. 2017.

1153\* resolved to approve the report submitted by Dr.K.M.Naseer, Convenor of the Sub Committee of the Syndicate and also to approve the matter of starting Certificate Course in Gandhian Studies under the Chair for Gandhian Studies & Research.

Vide paper read fourth above, the Vice Chancellor after having considered the matter in detail, has accorded sanction to implement the resolution of the meeting of the Syndicate.

The resolution of the meeting of the Syndicate held on 20/9/2017 vide item no.2017. 1153\* is therefore implemented.

Orders are issued accordingly.

Ajitha P.P  
Joint Registrar

To  
All the Chairs instituted in the University  
Copy to:  
PA to Registrar/PA to FO/PS to VC

Forwarded / By Order  
Section Officer

## **Report submitted by the Committee of the Syndicate constituted to prepare detailed rules and regulations for the Chairs in the University**

The meeting of the Syndicate held on 06.05.2017 vide item no.2017.494\* resolved to constitute a committee consisting of Dr.K.M.Naseer ( Convenor), Dr. C.Abdul Majeed, Dr. P.Sivadasan, Sri. O.Abdul Ali, &Prof (Dr). Fathimath Zuhra to prepare detailed rules and regulations for the Chairs in the University and the Committee shall submit the report within one month.

Further the meeting of the Syndicate held on 19.08.2017 Vide item no.2017.948\*, to refer the matter of starting Certificate Course in Gandhian Studies under the Chair for Gandhian Studies & Research in view of the decision of the meeting of the Syndicate held on 23.03.2014 (vide item No.2014.113), to the Sub Committee constituted to formulate the guidelines for Academic Chairs.

At present there are Nine Academic Chairs instituted in the University.

1. Chair for Maritime History of South India.
2. EMS Chair for Marxian Studies & Research.
3. Chair for Gandhian Studies & Research.
4. Vaikom Muhammed Basheer Chair.
5. Chair for Christian Studies & Research.
6. Sananthana Dharma Peethom.
7. Abul Kalam Azad Chair.
8. Chair for Islamic Studies & Research.
9. C.H.Muhammed Koya Chair for Studies on Developing Societies.

Among the nine Chairs,

Chair for Maritime History of South India, is instituted by the Indian Navy, Abul Kalam Azad Chair. Is under instituted as per UGC sponsored Programme.

Vaikom Muhammed Basheer Chair, instituted with the grant from Govt. Of Kerala, and the remaining six Chairs are instituted in the University by Private Donors.

There are some Chairs like Mohammed Adurahiman Chair, Dr.Bhim Rau Ambedkar Chair, John Mathai Chair, UGC Sponsored Chairs like, Chairs in the name of Shri Aurbindo, Lakshimath Bezbaroa, Pt.Dean Dayal Upadhaya Chair etc, are in various forms of institution.

Chair is one established exclusively for the study, advancement and dissemination of a particular subject or a branch of knowledge with the financial support, in the form of corpus fund to be fixed by the Syndicate, from time to time, from some reputed Donor organization/ organizations. Each Chair instituted in the University be a part of one University Department, which can be decided by the respective Governing Body. Every

programme conducted by the Chairs should be approved by the Department Council concerned.

### **Governing Body**

There shall be a Governing Body to guide and lead all the activities of the Chair and make recommendations to the Syndicate/ Academic council/ Department Council in all academic matters relating to the conduct of the Course and Research programmes.

Members of the Governing Body

1. Vice chancellor (Chairman)
2. Registrar
3. Finance Officer
4. One Syndicate Member nominated by the Vice chancellor
5. Three representatives of the Donor organization
6. Two experts in the field concerned nominated by the Vice Chancellor from a panel furnished by the Donor Organisation.
7. Visiting Professor of the chair.

The quorum of the meeting shall be five. The Governing Body shall be reconstituted every three years.

### **Visiting Professor**

An eminent scholar in the field with a Doctoral degree and minimum 10 years teaching experience at regular Collegiate/University level shall be appointed as Visiting Professor by the Governing Body from the panel furnished by the Donor organization, for a period of three years. He/she shall receive such honorarium as fixed by the GB or he/she shall have the option to render his/her service on honorarium basis. The visiting Professor shall lead and guide all the academic activities of the Chair.

### **Co-ordinator/ Director**

A representative of the Donor organization shall be appointed by the Governing Body as the Co-ordinator/Director for a period of three years, on the recommendations of the Donor Organisation. The Co-ordinator/ Director shall manage and supervise all the day-to-day administrative and financial activities of the chair.

### **Functions and activities of the Chair**

- i) To facilitate informal studies in the field of subject of the Chair.
- ii). To conduct lectures, seminars, symposia, discussions, trainings and workshops in the area of subject for which the Chair is instituted.

iii). To publish books, journals, newsletters, leaflets etc, in the area of subject for which the Chair is instituted.

iv). To co-operate with the University Departments, U.G.C, State Govt/Central Govt/ Quasi Govt: Departments and Govt.Agencies, Govt.Autonomous bodies, Regd.NGOs, Trusts, Associations for the purpose of carrying out the objectives of the Chair.

v). To take up educational, social and cultural programmes announced by the State Govt/ Central Govt/ Universities/U.G.C or other reputed organizations for achieving the objects of the Chair.

vi). To conduct Certificate/Diploma courses in the particular/related/allied subjects. The Course structure and content of the courses should be approved by the Department Council by which each Chair is affiliated.. To ensure the quality of the courses, the qualifications of the faculty has to be ensured by the Department Council concerned.

Vii). Uniform policy is to be adopted for allotting the area of land for the construction of office buildings for various chairs. Land area of 20 cents is allotted to each chair for the purpose. While constructing buildings for educational purpose, existing building rules in the state have to be followed.

As per the building rules in force, the following specification/restrictions have to be taken into account.

The maximum permissible coverage shall be 35% of the Plot Area.

The Maximum Coverage for 20 cents land shall be limited to 283m<sup>2</sup>.

Since, the building of the chairs are being constructed in class II Panchayaths, the Floor Area Ratio (FAR) is applicable to Class II Panchayaths.

For Class II Panchayaths the FAR is 1.5 with normal rate of fees and with an additional fee of Rs.500/- per m<sup>2</sup> this ratio can be 1.75. Hence it can be seen that on payment of normal fee the total floor area shall be restricted to 1214m<sup>2</sup> and with an additional fee of Rs.500/- per m<sup>2</sup> the total floor area shall be limited to 1416m<sup>2</sup>.

### **Financial Matters**

The University shall have no financial commitment with respect to the chairs except the interest accrued on the corpus fund. The interest accrued on the corpus fund shall be credited to the SB account of the Chair annually, if the chair desires so.

All the financial commitments of the chair shall be borne by the Donor Organisation utilizing the interest accrued on corpus fund and/or by own funds, grant-in-aid of the State Govt. / Central Govt/ UGC/other funding agencies, donation from well-wishers.

### **Audit**

The accounts of all the chairs,irrespective of Govt/own fund, shall be got audited by the Finance wing of the University.

### **Staff**

The Donor organization may engage necessary teaching/ministerial/training staff like Guest Faculty, Office Manager, Office Assistant, Computer Operator, Attendant, Librarian, Library Assistant, part time sweeper etc' on regular/ contract / daily wage/ hourly basis.

All the appointments in the Chair shall be done only by the concerned Governing Body of the Chair and appropriate UO should be issued by the University in this regard.

### **Assets and liabilities**

The proprietary right on all immovable properties of the chair including the buildings constructed utilizing own funds of the Donor organisations on the land of the University shall vest with the University.