

UNIVERSITY OF CALICUT

(Purchase Division)

63341/PURCHASE-ASST-A2/2018/Admn

17.04.2018

Quotation Notice

Quotation Number	63341/PURCHASE-ASST-A2/2018/Admn dated 17.04.2018
Last date and Time for the receipt of Quotation	23.04.2018 4.00 P.M.
Date and Time for opening the Quotation	24.04.2018 11.00 A.M.
Designation and address of officer to whom the quotation is to be addressed	Deputy Registrar, Purchase Division, University of Calicut, PIN - 673635. Ph: 0494 2407130/60
Date up to which rates are to remain firm	90 days from the date of supply order
Superscription	Quotation No:63341/PURCHASE-ASST-A2/2018/Admn dated 17.04.2018 for purchase of 20,000 OMR sheets to DoA.

Sealed quotations are invited for purchase of 20,000 OMR sheets to Directorate of Admission, University of Calicut, as per the specification given in the schedule below.

The rates quoted should include GST and all other charges including charges for delivery of the articles at the place mentioned in the schedule. The necessary superscription, due date for the receipt of quotations, the date up to which the rates will have to remain firm for acceptance and the name and address of officer to whom the quotation is to be sent are noted above.

Any quotation received after the time fixed on the due date is liable to be rejected. On acceptance of quotation the articles should be delivered within a period of five days.

SCHEDULE OF ITEM

Item	Quantity	Address for Delivery
OMR sheets	20,000 numbers	The Assistant Registrar, Directorate of Admissions, University of Calicut, Calicut University P.O., Thenhipalam, Malappuram Dist Kerala 673 635

Specifications:

Carbonless, Size : 8"x11"x1 110 GSM M/L Printed in two colors. Sheets shall have serial No. from 00001 to 20000. (Specimen for OMR sheet is attached below.)

General Conditions:-

1. Acceptance of the quotation constitutes a concluded contract.
2. Withdrawal from the quotation after it is accepted or failure to supply within a specified time or according to specifications will entail cancelation of the order and purchases being made at the offerers expenses from elsewhere, any loss incurred thereby being payable by the defaulting party. In such an event the University of Calicut reserves also the right to remove the defaulter's name from the list of Government suppliers permanently or for a specified number of years.
3. Samples, duly listed, should be forwarded if called for under separate cover and the unapproved samples got back as early as possible by the offerers at their own expenses and the University will in no case be liable for any expenses on account of the value of the samples or their transport charges, etc. . Quotations for the supply of materials are liable to be rejected unless samples, if called for of the materials tendered for are forwarded. The approved samples may or may not be returned at the discretion of the undersigned. Samples sent by V.P. Post or "freight to pay" will not be accepted.

4. No representation for enhancement of price once accepted will be considered during the currency of the contract.
5. Any attempt on the part of tenderers or their agents to influence the Officers concerned in their favour by personal canvassing will disqualify the tenderers.
6. If any license or permit is required, tenderers must specify in their quotation and also state the authority to whom application is to be made.
7. The quotation may be for the entire or part supplies. But the tenderers should be prepared to carry out such portion of the supplies included in their quotation as may be allotted to them.
8. (a) In cases where a successful tenderer, after having made partial supplies fails to fulfill the contracts in full, all or any of the materials not supplied may, at the discretion of the Purchasing Officer be purchased by means of another tender/quotation or by negotiation or from the next higher tenderer who had offered to supply already and the loss, if any, caused to the University shall thereby together with such sums as may be fixed by the University towards damages be recovered from the defaulting tenderer. (b) Even in cases where no alternate purchases are arranged for the materials not supplied, the proportionate portion of the security deposit based on the cost of the materials not supplied at the rate shown in the tender of the defaulter shall be forfeited and balance alone shall be refunded. (c) Any sum of money due and payable to the contractor (including Security Deposit returnable to him) under this contract may be appropriated by the Purchasing Officer or University or any other person authorized by University and set-off against any claim of the Purchasing Officer or University for the payment of a sum of money arising out of or under any other contract made by the contractor with the Purchasing Officer or University or any other person authorized by University.
9. The prices quoted should be inclusive of all taxes, duties, cess, etc., which are or may become payable by the contractor under existing or future laws or rules of the country of origin/supply or delivery during the course of execution of the contract.
10. The tenderers shall quote also the percentage of rebate (discount) offered by them in case the payment is made promptly within fifteen days/within one month of taking delivery of stores.
11. Any sum of money due and payable to the successful tenderer or contractor from the University shall be adjusted against any sum of money due to the University from him under any other contracts.
12. The final acceptance of the tenders rests entirely with the University who do not bind themselves to accept the lowest or any tender. But the tenderers on their part should be prepared to carry out such portion of the supplies included in their tenders as may be allotted to them.
13. Special conditions, if any, printed on the quotation sheets of the tenderer or attached with the tender will not be applicable to the contract unless they are expressly accepted in writing by the purchases.
14. The bidder should have valid GST registration. GST registration number should be furnished in the quotation. The rate quoted should be inclusive of taxes, other charges, if any, including delivery charges. The taxes and other charges should be shown separately in the quotation.





No:

ORIGINAL

UNIVERSITY OF CALICUT OMR ANSWER SHEET

USE ONLY BLACK OR BLUE BALL POINT PEN
DO NOT USE INK/GEL PEN

Answer sheet No.		PLEASE DO NOT SEPARATE ANSWER SHEET FOR OTHER INSTRUCTIONS SEE BACK PAGE	
Date of Examination	Name of Examination	Reg. No.	QUESTION BOOKLET No.
Seal of Exam conducting authority	QUESTION BOOKLET CODE A B C D	0 0 0 0 0	0 0 0 0 0
		1 1 1 1 1	1 1 1 1 1
		2 2 2 2 2	2 2 2 2 2
		3 3 3 3 3	3 3 3 3 3
		4 4 4 4 4	4 4 4 4 4
		5 5 5 5 5	5 5 5 5 5
		6 6 6 6 6	6 6 6 6 6
		7 7 7 7 7	7 7 7 7 7
		8 8 8 8 8	8 8 8 8 8
		9 9 9 9 9	9 9 9 9 9
Name of Candidate			

1. While making your answers darken the oval which is the correct/best answer as shown in the example below:
Correct Method 
Wrong Method 
2. Please do not overwrite or erase because it will be treated as multiple/wrong answer and negative mark for the question will be awarded

1 A B C D	21 A B C D	41 A B C D	61 A B C D	81 A B C D
2 A B C D	22 A B C D	42 A B C D	62 A B C D	82 A B C D
3 A B C D	23 A B C D	43 A B C D	63 A B C D	83 A B C D
4 A B C D	24 A B C D	44 A B C D	64 A B C D	84 A B C D
5 A B C D	25 A B C D	45 A B C D	65 A B C D	85 A B C D
6 A B C D	26 A B C D	46 A B C D	66 A B C D	86 A B C D
7 A B C D	27 A B C D	47 A B C D	67 A B C D	87 A B C D
8 A B C D	28 A B C D	48 A B C D	68 A B C D	88 A B C D
9 A B C D	29 A B C D	49 A B C D	69 A B C D	89 A B C D
10 A B C D	30 A B C D	50 A B C D	70 A B C D	90 A B C D
11 A B C D	31 A B C D	51 A B C D	71 A B C D	91 A B C D
12 A B C D	32 A B C D	52 A B C D	72 A B C D	92 A B C D
13 A B C D	33 A B C D	53 A B C D	73 A B C D	93 A B C D
14 A B C D	34 A B C D	54 A B C D	74 A B C D	94 A B C D
15 A B C D	35 A B C D	55 A B C D	75 A B C D	95 A B C D
16 A B C D	36 A B C D	56 A B C D	76 A B C D	96 A B C D
17 A B C D	37 A B C D	57 A B C D	77 A B C D	97 A B C D
18 A B C D	38 A B C D	58 A B C D	78 A B C D	98 A B C D
19 A B C D	39 A B C D	59 A B C D	79 A B C D	99 A B C D
20 A B C D	40 A B C D	60 A B C D	80 A B C D	100 A B C D

Certified that the above entries are checked and found to be correct.

Signature of the candidate

Signature of the Invigilator

INSTRUCTIONS

Note: Strict compliance of Instructions is essential.

1. OMR Answer Sheet will be processed by electronic means therefore computer invalidation of answer sheet due to incomplete/incorrect filling of the answer sheet will be the sole responsibility of the candidate.
2. Please hand over OMR answer sheet along with the question booklet to the invigilator before leaving the examination hall.
3. Please use only Blue/Black Ball Point Pen to mark your answer. Pens with any other colours are prohibited. Do not use Pencil.
4. While answering, choose the best alternative from the four choices given for the question and darken the complete corresponding oval in your answer sheet.
5. Please do not write or mark on this answer sheet outside the demarcated areas. It may invalidate your answer sheet.
6. Impersonation/ malpractice cases will be debarred.
7. Do not tear/mutilate the OMR answer sheet.
8. Multiple markings are invalid and may result in negative mark.
9. Ensure that your and invigilator's signature are put in the space provided for it on the OMR answer sheet failing which the OMR answer sheet will be treated as invalid.
10. Carefully read the instructions given along with the question paper.