

University of Calicut

Purchase Division

Quotation Notice

No. 57700/PURCHASE-ASST-A3/2017/Admn

Dated 21.06.2018

Sealed quotations are invited by the Registrar, University of Calicut, for the supply of two network Printers as per the specifications given in the schedule below. The rates quoted should include taxes and all other charges including charges for delivery of the articles at the place mentioned in the schedule below:

Quotation Number	57700/PURCHASE-ASST-A3/2017/Admn Dated 21.06.2018
Last date and Time for the receipt of Quotation	09.07.2018 4PM
Date and Time for opening the Quotation	10.07.2018 11 AM
Date up to which rates are to be firm	90 Days from the date of first supply order
Designation and address of officer to whom the quotation is to be addressed	Deputy Registrar, Purchase Division University of Calicut, PIN - 673635
Superscription	Quotation for the supply of two Network Printers to EPR branch

The necessary superscription, due date for the receipt of quotations, the date up to which the rates will have to remain firm for acceptance and the name and address of officer to whom the quotation is to be sent are noted above. Any quotation received after the time fixed on the due date is liable to be rejected. On acceptance of quotation the articles should be delivered within a period of 5 days.

SCHEDULE OF ITEMS

Sl No	Item with specifications	Qty	Place of delivery
	1. Print speed (Min.) : 28ppm 2. First page out : 6.7 sec 3. Print Quality : 1200 x 1200 dpi 4. Duty cycle : 30,000 pages 5. Processor speed (Min.) : 800MHz 6. Display : LED 7. Mobile printing capacity : Yes 8. Duplex : Yes 9. Connectivity (Min) : 1 Hi-Speed USB 2.0, 1 Ethernet 10/100 network		EPR Branch,

1	<p>10. Memory (Min) : 256 MB</p> <p>11. Paper handling input, standard : 250-sheet input tray, 10-sheet priority tray</p> <p>12. Media sizes supported : A4, A5, A6, B5</p> <p>13. Media types : Paper (laser, plain, photo, rough, vellum), envelopes, labels, cardstock, transparencies, postcards</p> <p>14. Energy efficiency : ENERGY STAR qualified</p> <p>15. OS : Windows & Linux</p> <p>16. Warranty : 3 year onsite</p>	2	<p>Pareeksha Bhavan, University of Calicut, PIN - 673635</p>
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Terms & Conditions

- 1) The bidder should mention the make and model number.
- 2) The bidder should attach the technical data sheet of the product being quoted.
- 3) The bidder should be an OEM or OEM authorised partner and the copy of the authorisation letter should be attached.
- 4) The bidder should have local presence with service centre in Kerala.

General Conditions

1. Acceptance of the quotation constitutes a concluded contract.
2. Withdrawal from the quotation after it is accepted or failure to supply within a specified time or according to specifications will entail cancelation of the order and purchases being made at the offerers expenses from elsewhere, any loss incurred thereby being payable by the defaulting party. In such an event the Government reserves also the right to remove the defaulter's name from the list of Government suppliers permanently or for a specified number of years.
3. Samples, duly listed, should be forwarded if called for under separate cover. The University will in no case be liable for any expenses on account of the value of the samples or their transport charges, etc. In case, the samples are sent by railway; the railway receipt should be sent separately, and not along with the quotation since the quotation will be opened only on the appointed day and demurrage will have to be paid if the railway parcels are not cleared in time. Quotations for the supply of materials are liable to be rejected unless samples, if called for of the materials tendered for are forwarded.
4. No representation for enhancement of price once accepted will be considered during the currency of the contract.
5. Any attempt on the part of tenderers or their agents to influence the Officers concerned in their favour by personal canvassing will disqualify the tenderers.
6. If any license or permit is required, tenderers must specify in their quotation and also state the authority to whom application is to be made.
7. The quotation may be for the entire or part supplies. But the tenderers should be prepared to

carry out such portion of the supplies included in their quotation as may be allotted to them.

8. (a) In cases where a successful tenderer, after having made partial supplies fails to fulfill the contracts in full, all or any of the materials not supplied may, at the discretion of the Purchasing Officer be purchased by means of another tender/quotation or by negotiation or from the next higher tenderer who had offered to supply already and the loss, if any, caused to the Government shall thereby together with such sums as may be fixed by the Government towards damages be recovered from the defaulting tenderer. (b) Even in cases where no alternate purchases are arranged for the materials not supplied, the proportionate portion of the security deposit based on the cost of the materials not supplied at the rate shown in the tender of the defaulter shall be forfeited and balance alone shall be refunded. (c) Any sum of money due and payable to the contractor (including Security Deposit returnable to him) under this contract may be appropriated by the Purchasing Officer or Government or any other person authorized by Government and set-off against any claim of the Purchasing Officer or Government for the payment of a sum of money arising out of or under any other contract made by the contractor with the Purchasing Officer or Government or any other person authorized by Government.

9. The prices quoted should be inclusive of all taxes, duties, cess, etc., which are or may become payable by the contractor under existing or future laws or rules of the country of origin/supply or delivery during the course of execution of the contract.

10. (a) Ordinarily payments will be made only after the supplies are actually verified and taken to stock. Bank charges incurred in connection with payment against documents through bank will be to the account of the contractor. The firms will produce stamped pre-receipted invoices in all cases where payments (advance/final) for release of railway receipts/shipping documents are made through Banks. In exceptional cases where the stamped receipts of the firms are not received for the payments (in advance) the unstamped receipt of the Bank (i.e. counterfoils of pay-in-slips issued by the Bank) alone may be accepted as a valid proof for the payment made. (b) The tenderers shall quote also the percentage of rebate (discount) offered by them in case the payment is made promptly within fifteen days/within one month of taking delivery of stores.

11. Any sum of money due and payable to the successful tenderer or contractor from Government shall be adjusted against any sum of money due to Government from him under any other contracts.

12. The final acceptance of the tenders rests entirely with the University who do not bind themselves to accept the lowest or any tender. But the tenderers on their part should be prepared to carry out such portion of the supplies included in their tenders as may be allotted to them.

13. Special conditions, if any, printed on the quotation sheets of the tenderer or attached with the tender will not be applicable to the contract unless they are expressly accepted in writing by the purchases.

Calicut University

Balan Chirayil

Deputy Registrar (Purchase)

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21/6/18