

University of Calicut

(Purchase Division)

QUOTATION NOTICE

No. 61999/PURCHASE-ASST-A3/2018/Admn

Dated 21.06.2018

Sealed quotations are invited by the Registrar, University of Calicut, for the supply of seven number of chairs as specified in the schedule of items given below. The rates quoted should include taxes and all other charges including charges for delivery of the articles at the place mentioned in the table below:

Quotation Number	61999/PURCHASE-ASST-A3/2018/Admn Dated 21.06.2018
Last date and Time for the receipt of Quotation	07.07.2018 4 PM
Date and Time for opening the Quotation	09.07.2018 11 AM
Date up to which rates are to be firm	90 days from the date of first supply order.
Designation and address of officer to whom the quotation is to be addressed	Deputy Registrar Purchase Division University of Calicut, PIN - 673635
Place of delivery	The Office of the Pro Vice Chancellor, Administration Block, University of Calicut, Calicut University P.O. Malappuram 673 635
Superscription	Quotation for the supply of Guest/Multi use chairs to Office of Pro Vice Chancellor.

The necessary superscription, due date for the receipt of quotations, the date up to which the rates will have to remain firm for acceptance and the name and address of officer to whom the quotation is to be sent are noted in the table above. Any quotation received after the time fixed on the due date is liable to be rejected.

On acceptance of quotation, the articles should be delivered within a period of 7 days.

SCHEDULE OF ITEMS

Sl No	Item	Qty	Specifications
1	Guest/Multi-use Chair (Steel)	7	2.1 mm thick, powder coated mild steel frame, seat upholstered with PU foam. Warranty: 3 year (minimum)

- The bidder shall forward detailed specifications for the chair and submit the brochure with picture for the quoted model.
- If called for the bidder shall furnish a sample for inspection.

General Conditions

1. Acceptance of the quotation constitutes a concluded contract.
2. The firm should have valid GST registration and the GST number shall be furnished in the quotation. The basic price and taxes shall be shown separately.
3. Withdrawal from the quotation after it is accepted or failure to supply within a specified time or according to specifications will entail cancellation of the order and purchases being made at the offerers expenses from elsewhere, any loss incurred thereby being payable by the defaulting party. In such an event the University reserves also the right to remove the defaulter's name from the list of Government suppliers permanently or for a specified number of years.
4. Samples, duly listed, should be forwarded if called for and the unapproved samples got back

as early as possible by the offerers at their own expenses, and the University will in no case be liable for any expenses on account of the value of the samples or their transport charges, etc. In case, the samples are sent by railway, the railway receipt should be sent separately, and not along with the quotation since the quotation will be opened only on the appointed day and demurrage will have to be paid if the railway parcels are not cleared in time. Quotations for the supply of materials are liable to be rejected unless samples, if called for, of the materials tendered for are forwarded. The approved samples may or may not be returned at the discretion of the undersigned. Samples sent by V.P. Post or "freight to pay" will not be accepted.

5. No representation for enhancement of price once accepted will be considered during the currency of the contract.
6. Any attempt on the part of tenderers or their agents to influence the officers concerned in their favour by personal canvassing will disqualify the tenderers.
7. If any license or permit is required, tenderers must specify the same in their quotation and also state the authority to whom application is to be made.
8. (a) In cases where a successful tenderer, after having made partial supplies fails to fulfill the contracts in full, all or any of the materials not supplied may, at the discretion of the Purchasing Officer be purchased by means of another tender/quotation or by negotiation or from the next higher tenderer who had offered to supply already and the loss, if any, caused to the University shall thereby together with such sums as may be fixed by the University towards damages be recovered from the defaulting tenderer. (b) Even in cases where no alternate purchases are arranged for the materials not supplied, the proportionate portion of the security deposit based on the cost of the materials not supplied at the rate shown in the tender of the defaulter shall be forfeited and balance alone shall be refunded. (c) Any sum of money due and payable to the contractor (including Security Deposit returnable to him) under this contract may be appropriated by the Purchasing Officer or University or any other person authorized by the University and set-off against any claim of the Purchasing Officer or University for the payment of a sum of money arising out of or under any other contract made by the contractor with the Purchasing Officer or University or any other person authorized by the University.
9. The prices quoted should be inclusive of all taxes, duties, cess, etc., which are or may become payable by the contractor under existing or future, laws or rules of the country of origin/supply or delivery during the course of execution of the contract.
10. Any sum of money due and payable to the successful tenderer or contractor from University shall be adjusted against any sum of money due to the University from him under any other contracts.
11. The final acceptance of the tenders rests entirely with the University who do not bind themselves to accept the lowest or any tender. But, the tenderers on their part should be prepared to carry out such portion of the supplies included in their tenders as may be allotted to them.
12. Special conditions, if any, printed on the quotation sheets of the tenderer or attached with the tender will not be applicable to the contract unless they are expressly accepted in writing by the purchaser.

Calicut University

MP
22/11/16

Deputy Registrar (Purchase)