

# UNIVERSITY OF CALICUT

(Purchase Division)

159165/Purchase-Asst B2/2017/Admn

Calicut University P.O.

30.06.2018

## TENDER NOTICE

1	Tender Number	159165/PURCHASE-ASST-B2/2017/Admn dated 30.06.2018
2	Name of Equipment	<b>Digital Franking Machine</b>
3	Numbers required	<b>4 Nos.</b>
4	Last date and time for the receipt of tender	24.07.2018 04.00 PM
5	Date and time for opening the tender	26.07.2018 11.00 AM
6	Designation and address of officer to whom the quotation is to be addressed	Deputy Registrar, Purchase Division, Calicut University P.O, Malappuram Dist. PIN - 673635. Ph: 0494-2407130/ 160
7	Date upto which rates are to be firm	90 days from the last date of tender
8	Superscription	Tender for supply of Digital Franking Machines. Tender No. 159165/PURCHASE-ASST-B2/2017/Admn

- Sealed, superscribed competitive tenders are invited for the purchase of **FOUR** no.s of **Digital Franking Machine** under **Buy Back Scheme** (of the four existing four franking machines) with AMC for five years after warranty period, as specified in the schedule attached below.
- The tender form can be downloaded from the University website ([www.universityofcalicut.info](http://www.universityofcalicut.info))
- Separate Drafts should be enclosed with the sealed tenders being cost of tender form for Rs.1008/- and EMD Rs. 4,500/-, drawn in favour of the Finance Officer, University of Calicut, should be submitted to The Deputy Registrar, Purchase Division, University of Calicut
- The rate quoted shall include the **cost for AMC for 5 Years** (yearly basis), after the warranty period.
- The rates quoted should also include taxes and all other charges including installation delivery charges, if any.
- The necessary superscription, due date for the receipt of tenders, the date up to which the rates will have to remain firm for acceptance and the name and address of officer to whom the quotation is to be sent, are noted above. Any bids received after the time fixed on the due date will be rejected. The firms which has been blacklisted already, are not eligible to apply.

### Specifications:

Speed of the machine (Cycles/min)	45 (Min)
Print Value in Rs.	Rs. 0.00 - 9999.99
Weighing Capacity (Inbuilt & Integrated)	5 kg
Article Sizes	Min: 127mm x 76 mm; Max: 381 mm x 330 mm
Postage; Slogan & Postal Tariff download	Through Intellilink

Date & Time Setting	Automatic
Electronic Password (Alphanumeric)	Yes
Low Fund Warning	Yes
Low Ink Warning	Yes
Self Locking	Yes
User Accounts (Min)	25
User Accounts	Optional
Date & Time Stamping (inbound mail)	Yes
Text message entry	Yes
Supporting Article Thickness	9.25 mm
Power Supply	230 Volts 50 Hz
Time and date stamping	Yes
Warranty	1 Year On-site.

**Details of existing Franking Machines:** Pitney Bowes DM 100i -Version 1, Procured in 2011

**Terms & Conditions:**

1. The successful bidder need to supply the Franking Machine in the month of **October 2018**.
2. The bidder should mention the **make and model of the product** and should attach the technical data sheet of the product.
3. The bidder should be an **OEM or OEM authorised partner** and the copy of the authorisation letter should be attached. The bidder should have local presence with service centre in Kerala.
4. The rate quoted shall include the **cost for AMC for 5 Years** (yearly basis), after the warranty period.
5. The rate quoted should include taxes and all other charges including installation and delivery charges. The base rate, GST and other charges if any should be shown separately in the tender.
6. The **GST registration** is mandatory for participants in the tender. The GST Number and a copy of the GST registration certificate shall be enclosed with the tender.
7. The successful bidder must furnish a **performance security deposit @ 5%** of the total value of the contract and execute an **agreement** at his own cost in Stamp Paper worth Rs.200/- for the satisfactory fulfillment of the contract where the contract value is above Rs. 1,00,000/-. The EMD and performance security are refundable.
8. All Store Purchase rules of Kerala Government will be applicable to the tender.

**Balan Chirayil**

**Deputy Registrar (Purchase)**

**For REGISTRAR**

Copy to: The System Analyst (to publish in the University web site)