

UNIVERSITY OF CALICUT

(Purchase Division)

No. 163409/PURCHASE-ASST-B1/2018/Admn

Dated: 30.08.2018

TENDER NOTICE

Tender Number	163409/PURCHASE-ASST-B1/2018/Admn dated 30.08.2018
Item	1. Non folding plastic boards (13" x 9" size) 2. File board
Last date and time for the receipt of tender	13.09.2018 04:00 pm
Date and time for opening the tender	14.09.2018 02:30 pm
Designation and address of officer to whom the tender is to be addressed	The Deputy Registrar, Purchase Division, Calicut University P.O.Thenhipalam, Malappuram Dist. PIN - 673635. Ph: 0494 2407130/ 60.
Superscription	Tender for supply of Non folding plastic boards (13" x 9" size) & File Board

Sealed, superscribed competitive tenders are invited for the purchase of **Non folding plastic boards (ivory colour) with transparent laminated covering and print (13" x 9" size) for enclosing Degree certificates & File Board** specified in the schedule attached below on **rate contract basis for a period of one year.**

- The tender form along with the general conditions for tender can be downloaded from the University website (www.universityofcalicut.info) for which separate Demand Drafts should be enclosed and submitted in a sealed covers
- Sealed tenders with cost of tender form Rs. 1,500/- and EMD of Rs. 7,500/- drawn in favour of the Finance Officer, University of Calicut should be submitted to the Deputy Registrar (Purchase Division).
- The rates quoted should be inclusive of taxes and all other charges including charges for delivery of the articles to the University Campus.
- The necessary superscription, due date for the receipt of tenders, and the name and address of officer to whom the tender is to be sent are noted above. Any bids received after the time fixed on the due date will be rejected.

Three Specimen/Samples of the item should be submitted along with the tender Documents before the stipulated date and the tenders having no samples/specimen will be summarily rejected.


Specifications:

Sl.No	ITEM	Unit	Approx. Annual requirement
1	File board with print "University of Calicut" (35.5cm x 24cm) Good quality, stiff and uniform thickness	Nos	12,500
2	Non folding plastic boards (ivory colour) with transparent laminated covering and print (13" x 9" size) for enclosing Degree certificates.	Nos	1,00,000

Terms & Conditions

1. Special conditions, if any, printed on the sheets of the tender or attached with the tender will not be applicable to the contract unless they are expressly accepted in writing by the University.
2. The University of Calicut reserves the right to conclude more than one rate contract for the same item.
3. The University of Calicut as well as the supplier may withdraw the rate contract by serving notice to each other with a notice period of thirty days.
4. The University of Calicut, if it feels so, can re-negotiate the price with the rate contract holders.
5. In case of emergency, the University may purchase the same item through ad-hoc contract with a new supplier.
6. The University is entitled to place supply orders upto the last day of the validity of the rate contract and, though supplies against such supply orders will be effected beyond the validity period of the rate contract, all such supplies will be guided by the terms & conditions of this rate contract.
7. If the rate contract holder reduces its price or sells or even offers to sell the rate contracted goods following conditions of sale similar to those of the rate contract, at a price lower than the rate contract price, to any person or organization during the currency of the rate contract, the rate contract price will be automatically reduced with effect from that date for all the subsequent supplies under the rate contract, and the rate contract will be amended accordingly.
8. The final acceptance of the tender/quotation rests entirely with the University of Calicut who do not bind themselves to accept the lowest or any tender. But, the tenderers on their part should be prepared to carry out such portion of the supplies included in their tenders as may be allotted them.
9. All, relevant, Store Purchase rules of Kerala Government are applicable to the tender




Balan Chirayil
Deputy Registrar (Purchase)
For REGISTRAR