

**UNIVERSITY OF CALICUT**  
**( Purchase Division)**

File No.45806/PURCHASE-ASST-A3/2013/CU

Calicut University P O

Dated.18.04.2017

**TENDER NOTICE**

Sealed and super scribed competitive tenders are invited by the Registrar, University of Calicut, for the supply of A3 Laser Multifunction photocopier to the Department of Commerce and Management Studies as per the specifications in the schedule below.

Tender Number : No.45806/PURCHASE-ASST-A3/2013/CU Dated.18.04.2017

Tender form available at : The tender form can be had from the Purchase Division on payment of cost of tender form of Rs.420/- or can be downloaded from the University Website (including general conditions provided thereof) separate DD should be enclosed for cost of tender form (website - universityofcalicut.info)

Date & Time and place for acceptance of Tender : Sealed tenders with EMD of Rs.1,650 (Rupees one thousand six hundred and fifty only) drawn in favour of Finance Officer should be submitted to the Deputy Registrar (Purchase), University of Calicut, Malappuram - 673635 on or before **03.05.2017 4.00 PM.**

Date & Time of opening of Tender : **04.05.2017 11.00 AM**

Date up to which rates are to be firm : 90 days from the date of first supply order.

Superscription : Tender for the supply of Multifunction A3 laser photocopier

**SCHEDULE OF ITEMS :**

SI No	Item	Qty	Place of Delivery
1	A3 Laser Multi Function Photocopier	1	Department of Commerce and Management Studies, University of Calicut, Malappuram - 673635
<b>Specifications</b>			
Functions		Print/Copy/ Scan/Duplex	
Type		Desktop	
Connectivity		Ethernet (100Base-TX / 10Base-T), USB 2.0, WiFi	
Size		A3	
Print speed		25 ppm or above	
Resolution		Reading: 600 x 600 dpi (minimum), Writing: 1200 x 1200dpi	
Acceptable Paper Weights		64 to 128gsm	
Memory		256 MB (Minimum)	
Paper Trays		2 trays: 250 Sheets (minimum)+ 500 sheets (minimum)Bypass tray: 100 sheets (minimum)	
Operation panel		Touch screen with USB facility	
Zoom		25%- 400%	
Automatic Document Feeder		DADF should be attached	
Operating System Compatibility		Windows & Linux	
Warranty		1 Year On-site.	
AMC (free)		3 Years after warranty & service call should be attended in a day	

### **General Terms & Conditions**

1. The bidder should clearly mention the make and model of the items quoted.
2. The bidder must attach the technical data sheet of the item being quoted.
3. The bidder should be an OEM or OEM authorised partner and the copy of the authorisation letter should be attached.
4. The bidder should have local presence with service centre in Kerala.
5. The rates quoted should inclusive of taxes and all other charges including charges for delivery of the articles (including loading/unloading) at the place mentioned above in the schedule.
6. The necessary superscription, due date for the receipt of quotations, the date up to which the rates will have to remain firm for acceptance and the name and address of officer to whom the quotation is to be sent are mentioned on the envelope.
7. Any tender received after the time fixed on the due date is liable to be rejected.
8. The successful bidder should submit performance security at 5% of the total value of the contract.
9. On acceptance of tender the articles should be delivered within a period of 7 days.
10. All Kerala Government rules related to purchase are applicable to this tender.

Calicut University



Shajee K  
Deputy Registrar (Purchase)  
For Registrar