



EDUCATIONAL MULTIMEDIA RESEARCH CENTRE
University of Calicut, Calicut University - 673 635
Phone: 0494-2401143, 2407279,2407591
Website: www.emmrccalicut.org

WALK-IN-INTERVIEW

Educational Multimedia Research Centre (EMMRC) an inter-university Centre established by University Grants Commission (UGC) and hosted by University of Calicut, intends to engage suitable persons on the following posts on temporary basis for various ongoing projects. The engagement initially will be for a period of 89 days which may be extended further as per the requirement and as per the procedure followed for such engagements at EMMRC.

1. **Production Assistant** (1 No. on leave vacancy) Walk-in-Interview on 26.03.2018 at 10 A.M.
2. **Administration Assistant** (1 No.) Walk-in-Interview on 26.03.2018 at 10 A.M.
3. **Academic Coordinator** (1 No.) Walk-in-Interview on 26.03.2018 at 2 P.M.

The candidates should bring his/her Bio-Data along with one self attested photograph, original certificates along with self attested photocopy of the certificates at the time of interview.

For detailed information regarding job description, work profile, educational qualification, consolidated salary and emoluments etc. for the above positions, please visit EMMRC Website:www.emmrccalicut.org

Sd/-

DIRECTOR, EMMRC



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WALK-IN-INTERVIEW

Educational Multimedia Research Centre (EMMRC), an inter-university Centre established by University Grants Commission (UGC) and hosted by University of Calicut, intends to engage suitable persons on the following posts on temporary basis for various ongoing projects of DTH SWAYAMPRAKHA Channel and MOOC. The engagement initially will be for a period of 89 days which may be extended further as per the requirement and as per the procedure followed for such engagement at EMMRC.

1. Academic Coordinator : 1 Post (Temporary)

Job Description: Responsible for the various academic activities of the channel pertaining to all the content production and pedagogy. He / She will prepare the telecast schedule every month and responsible for new program production and scheduling for the DTH SWAYAMPRAKHA Channel. The person should be available for full time work.

Educational Qualification: Master's degree in Science subjects with good academic record and at least 55% marks or equivalent grade.

Besides fulfilling the above qualifications, the candidate should have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR or similar test by the UGC like SLET / SET.

Holder of Ph.D. degree as on date of the Notification of UGC Regulation-2009 along with those candidate who are awarded a Ph.D. degree through a process of admission, registration, course work and external evaluation as laid down in the UGC (Minimum Standards and Procedures for award of M.Phil /Ph.D. Degree), Regulation,2009 and so adopted by the University, shall be exempted from NET / SLET / SET.

Experience: Should have adequate experience in e-Content / video production.

Tenure of Appointment: Initially for a period of 89 days which will be renewed based on the performance of the candidates selected.

Emoluments: ₹ . 40,000/-

2. Production Assistant :1 No. (on leave vacancy)

Job Description:Production related work in live transmission, programme production for DTH and MOOC and any other production of the Centre.

Educational Qualification:Master degree in any subject or Bachelor degree in Engineering with one year experience in video production/direction; OR Master in Communication or equivalent degree with specialization in production.

Experience:2 years

Tenure of Appointment:On leave vacancy.Initially for a period of 89 days or till Permanent candidate rejoins duty whichever is earlier, which will be renewed based on the performance of the candidates selected.

Emoluments:₹ . 15,000/-

Age: Not more than 36 years as on the date of the notification. Candidates belonging to SC/ST/OBC categories are eligible for age relaxation as per rules.

3. Administration Assistant (1 No.)

Job Description:Writing of Cash Book, Ledger, Preparation of payment voucher, Payment of Experts, withdrawal of cash and preparation of final accounts etc.

Educational Qualification:Degree in any disciplinewith computer knowledge (As per the University terms and conditions).

Experience:Experience in compilation of accounts, maintaining accounts in computer etc.

Tenure of Appointment:Initially for a period of 89 days which will be renewed based on the performance of the candidate selected.

Emoluments:₹ . 15,000/-

Format of Application form is given in the website of the Centre. Candidates are required to fill and bring the completed applications at the time of interview.

For details please visit our official website [www:emmrccalicut.org](http://www.emmrccalicut.org).